



Position Description
Judging Coordinator
Approved by Board of Directors

Responsibilities and Authority

The Rope Skipping Alberta (RSA) Board of Directors may appoint up to three Judging Coordinators, with all to be considered of equal strength and importance. A Judging Coordinator may be replaced at any time through a decision of the Board of Directors. The Judging Coordinators are responsible to and operate under the direction of Rope Skipping Alberta's Board of Directors.

Judging Coordinators are appointed annually by the Board of Directors.

Function

- Maintain IJRU Level 3 certification in all disciplines: speed, presentation, required elements, and difficulty.
- Become a certified IJRU Judge Clinician & register all workshops with IJRU at least two weeks before they happen.
- Develop an annual plan for the training of judges in Alberta that adheres to the budget approved by the Board of Directors.
- Explore and integrate opportunities for web-based training opportunities through the use of technology.
- In conjunction with RSC and IJRU, develop and implement a training program.
- Prepare and circulate the judges schedule and assignments prior to each competition.
- Be available at competitions to resolve judging concerns.
- Following each competition, review the scores, and assess the performance of the judges.
- To abide by the True Sport principles.
- The Judging Coordinators may participate at competitions as an athlete, coach, and/or competition official. The Judging Coordinators must declare a conflict of interest for any matters arising during a competition that impact their representative teams, and defer any of these matters to the other Judging Coordinators or Technical Committee as appropriate.
- Develop and maintain a database of judges including certification dates and types, competitions judged, club affiliation(s), and email addresses.
- Circulate a training schedule to all teams at least four weeks prior to the first training session.
- Prepare communications for RSA's Social Media Coordinator and Secretary to be included on the website, social media, and e-newsletters on judging initiatives in a timely manner.
- Submit reports for the Board of Directors meetings and Annual Report for the Annual General Meeting as requested.
- Prepare and submit an annual budget to the Rope Skipping Alberta Board of Directors.
- Prepare and submit initiatives for consideration for inclusion in the Strategic Plan, Business Plan, and budget for approval by the Board of Directors as requested.

Last approved: June 4, 2017

Last amended: December 11th, 2021

Approved: February 6, 2022